

Account Executive

We're hiring an Account Executive to join our friendly, talented and motivated team. We are a successful, secure and established business with an expanding base of clients representing many world class brands. You will be responsible for effectively managing and administrating IT, creative, Brand pre-media, print production and related services to nominated clients. You will need to balance the client's need for quality and service with our need to run an efficient and profitable business. Your motivation and communication skills should be impeccable, as should your ability to work in a busy, but good humoured environment.

Requirements

- Graduate level qualification
- Ideally 2-3 years experience in Agency (or similar) environment
- Fully computer literate – MS suite
- Strong verbal and communication skills
- Ability to work to deadlines
- Both ability to take own initiative and work as part of a team

Package

- Commensurate to ability
- Employee profit share scheme

For further details or to apply please send links and CVs to Alan Wright: alan.wright@magharl.co.uk